

Title of Course	English in Economics		
Semester	Spring/Winter		
Teaching Hours per Course:	Total	- Lectures:	- Tutorials:
		30h	
ECTS Credits	2		
The content of education			
Aims of Course	The aim of the "English in Economics" course is to consolidate students' language skills and to extend them by including specialist language issues so that they can read literature in English, to present their research findings orally and in writing, as well as to communicate effectively in English on general topics.		
Program	<p>1. Forms of business activity // Setting up a business (Unit 1, pp. 8-9); 2. Explaining your job (Unit 1, pp. 10-11); 3. Using the Internet // Handling and protecting data (Unit 2, pp.14 - 17); 4. Etiquette and bad manners at work // Dealing with bullying (Unit 3, pp. 23 - 25, pp. 29 – 30); 5. Product description // Creating and promoting the image (Unit 4, pp.37- 40); 6. Business failure (Unit 5, pp. 41- 44); 7. Exploring space // Financing ventures (Unit 6, pp. 49 - 53); 8. Planning ahead (Unit 7, pp. 63-65); 9. Recruitment and employment // Jobseeking // Human Resources (Unit 8, pp. 67 – 73); 10. Selling (Unit 9, pp. 78 - 80); 11. Setting prices (Unit 10, pp.88 - 90); 12. Insurance (Unit 11, pp. 94 - 98); 13. Service and dealing with customers (Unit 12, pp.102 - 107); 14. Productivity (Unit 13, pp. 113 - 115) 15. Creativity (Unit 14, pp. 121 -125); 16. Motivation (Unit 15, pp. 129 - 133).</p> <p>The student's own work includes: consolidation of selected language structures: present and past tenses, active and passive voice, modal verbs, the imperative, conditional sentences (1,2), adjectives and adverbs, comparing and contrasting; written forms: student profile; writing a CV; formal letter/ e-mail.</p>		
Conditions of completion	<p>In order to pass the semester, the student must demonstrate sufficient mastery of the material in accordance with the standard programme established for the language and level concerned, and provide a statement of independent work whenever asked to do so by the lecturer. The student is required to have his/her textbook and other materials indicated by the lecturer. The degree of mastery of the material is assessed on the basis of:</p> <ol style="list-style-type: none"> a) Active participation in class, b) Performance of individual tasks in pairs and groups, c) Oral statements and prepared presentations; d) Short written tests on individual parts of the material, e) Written assignments, f) Homework and other work assigned by the teacher. 		
Teacher			